

**HEALTH OVERVIEW AND SCRUTINY PANEL  
3 JULY 2014**

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**PROTOCOL BETWEEN THE HEALTH & WELLBEING BOARD, HEALTHWATCH  
BRACKNELL FOREST AND THE HEALTH OVERVIEW AND SCRUTINY PANEL**

**Assistant Chief Executive**

**1 PURPOSE OF REPORT**

- 1.1 To ask the Health Overview and Scrutiny Panel to adopt the Protocol between the Health & Wellbeing Board, Healthwatch Bracknell Forest (HWBF) and the Panel.

**2 RECOMMENDATIONS**

- 2.1 **That the Health Overview and Scrutiny Panel adopts the Protocol between the Health & Wellbeing Board, Healthwatch Bracknell Forest and the Panel, as recommended by the Health and Wellbeing Board, for signature by the Chairman.**

**3 REASONS FOR RECOMMENDATIONS**

- 3.1 The Health & Wellbeing Board and HWBF have already agreed the protocol, which reflects national guidance, also reflecting the earlier protocol entered into between the Panel and HWBF.

**4 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 None.

**5 SUPPORTING INFORMATION**

- 5.1 The minute of the Health and Wellbeing Board meeting on 10 April 2014 concerning the protocol is attached.
- 5.2 The minute of the Panel meeting on 3 October 2013, attached, records the Panel agreeing a protocol with Healthwatch Bracknell Forest. The new protocol subsumes the wording of the October 2013 protocol.

**6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS / EQUALITIES  
IMPACT ASSESSMENT/ STRATEGIC RISK MANAGEMENT ISSUES /  
CONSULTATION**

- 6.1 Not applicable.

Contact for further information

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## Minutes of 10 April 2014 Health & Wellbeing Board meeting

### Protocol Between the Health & Wellbeing Board, Healthwatch and the Health O&S Panel

The report before the Board set out a draft protocol between the Board, Healthwatch and the Health Overview & Scrutiny Panel. It was agreed that whilst at times there may be some overlap between the work of Healthwatch and the Health Overview & Scrutiny Panel, they would work together to ensure there was no duplication. It was noted that it would be important to review this working arrangement over time.

It was **RESOLVED** that;

- i) the protocol between the Health & Wellbeing Board, Healthwatch and Health Overview and Scrutiny be agreed
- ii) the Board recommended that the protocol be presented to the Health Overview and Scrutiny Panel for agreement.

## Minutes of Health Overview and Scrutiny Panel Thursday, 3 October 2013

### Local Healthwatch

It was **AGREED** that the Panel: endorsed the following draft protocol regarding O&S joint working with Healthwatch Bracknell Forest:

*Healthwatch Bracknell Forest (HWBF) and Bracknell Forest Council's Overview and Scrutiny (O&S) are committed to the establishment of a mutually supportive and beneficial relationship through partnership working. The Council's Health O&S Panel (HO&SP) will take the lead on this relationship, referring matters to other O&S Panels as appropriate.*

*HWBF will provide evidence based feedback, attend HO&SP meetings as an observer, relevant workshops and working groups.*

*O&S may refer issues to HWBF for investigation or may commission HWBF to research evidence.*

*HWBF may refer matters to O&S for the purposes of securing information and expertise.*

*In accordance with The NHS Bodies and Local Authorities (Partnership Arrangements, Care Trusts, Public Health and Local Healthwatch) Regulations 2012 (SI 2021:3094), HWBF will escalate issues as necessary to the HO&SP. The respective O&S Panel has an obligation to acknowledge HWBF referrals within 20 working days of receipt.*